

NOTICE: On Thursday, March 27, 2025, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY CITY COUNCIL MEETING

BETHANY CITY HALL

TUESDAY, APRIL 1, 2025

6:30 P.M.

MEMBERS PRESENT:	Amanda Sandoval	Mayor
	Peter Plank	Vice-Mayor
	Ken Smart	Council Member
	Brian Magirowsky	Council Member
	Chris Powell	Council Member
	Chandra Ford	Council Member
	Kathy Larsen	Council Member
	Burt Falkner	Council Member
	Dale German	Council Member

MEMBERS ABSENT: None

OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Lesa LaMar	Deputy City Clerk
	Michael Vaughn	City Clerk/Treasurer
	Joe Davis	TEIM Design
	Chad Meek	Deputy Police Chief
	(See Roster)	

ITEM NO. 1 on the agenda CALL TO ORDER.

Mayor Sandoval called the Bethany City Council meeting to order at 6:30 P.M.

ITEM NO. 2 on the agenda was INVOCATION AND FLAG SALUTE.

The Invocation was given by Council Member German.
The Flag Salute was conducted by Council Member German.

ITEM NO. 3 CONSENT DOCKET:

A. APPROVAL OF MINUTES FROM THE MARCH 18, 2025, REGULAR MEETING.

- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

A motion was made by Council Member Magirowsky, seconded by Council Member Smart to approve the Consent Docket. Yes votes: Larsen, Powell, Smart, Sandoval, Magirowsky, German, Falkner, German, Ford. No votes: None. Motion approved.

ITEM NO. 4 on the agenda was MAYORAL PROCLAMATION DECLARING APRIL 2025 AS AUTISM AWARENESS AND ACCEPTANCE MONTH.

Mayor Sandoval read the proclamation and declared April 2025 as Autism Awareness and Acceptance month.

ITEM NO. 5 on the agenda was MAYORAL PROCLAMATION DECLARING MARCH 29, 2025 AS BETHANY K9 VETERANS DAY.

Mayor Sandoval presented the Bethany K9 Veterans Day Proclamation to Mark Nadig with SNU Vets Center.

ITEM NO. 6 on the agenda was MAYORAL CERTIFICATE OF APPRECIATION FOR COUNCIL MEMBER DALE GERMAN.

Mayor Sandoval presented a Certificate of Appreciation to Dale German.

Vice-Mayor Peter Plank played and sang the official song of Bethany that he wrote years ago for his appreciation to Mr. German in serving the City of Bethany the last few months as a fellow council member. The song is attached as Exhibit "A".

ITEM NO. 8 on the agenda was PRESENTATION FROM BETHANY PUBLIC SCHOOLS SUPERINTENDENT DR. REUBEN BELLOWS.

Dr. Bellows thanked the city for all the progress in Bethany and around the school. He expressed his appreciation for the relationship that has been built between the City Manager, the City of Bethany and Bethany Public Schools.

ITEM NO. 7 on the agenda PUBLIC HEARING ITEM: CONSIDERATION AND POSSIBLE ACTION REGARDING A SPECIAL USE REQUEST FROM VITALII SOROCHYNSKYI, APPLICANT AND PROPERTY OWNER, TO BUILD A 742 SQUARE FOOT ACCESSORY STRUCTURE AT 3116 N EAGLE LN.

- A. PRESENTATION BY STAFF AND/OR INTERESTED PARTY.**

The City Manager Elizabeth Gray reported this project had originally been issued a carport permit and later it was discovered that it was not a carport. This item was approved unanimously for a special use permit by Planning and Zoning.

B. PUBLIC COMMENT

C. POSSIBLE ACTION

A motion was made by Council Member German, seconded by Council Member Smart to approve a Special Use Request from Vitalii Sorochynskyi, applicant and property owner, to build a 742 square foot accessory structure at 3116 N Eagle Ln. Yes votes: Smart, Larsen, Ford, Sandoval, Magirowsky, Plank, German, Powell, Falkner. No votes: None. Motion approved.

ITEM NO. 9 on the agenda was **PUBLIC COMMENT - ANY PERSON WISHING TO ADDRESS THE COUNCIL DURING PUBLIC COMMENT SHALL GIVE THEIR NAME, ADDRESS, AND CITY OF RESIDENCE TO THE CITY CLERK FOR THE RECORDS PRIOR TO THE START OF THE MEETING. (PER CHAPTER 30 OF THE BETHANY CODE OF ORDINANCES, THERE IS A FIVE-MINUTE LIMIT, AND NO ACTION OR DISCUSSION SHALL TAKE PLACE. ALL REMARKS SHALL BE ADDRESSED TO THE COUNCIL AS A BODY, AND NOT TO ANY MEMBER THEREOF.)**

Michelle Stivers-8308 NW 25th Street- Facebook

ITEM NO. 10 on the agenda was **CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. 1715 DESIGNATING THE WEEK OF APRIL 13-19, 2025 AS NATIONAL TELECOMMUNICATOR WEEK IN THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)**

A motion was made by Mayor Sandoval, seconded by Council Member Powell to approve Resolution No. 1715. Yes votes: Smart, Larsen, Ford, Sandoval, Magirowsky, Plank, German, Powell, Falkner. No votes: None. Motion approved.

ITEM NO. 11 on the agenda was **CITYWIDE PUBLIC WORKS PROJECTS UPDATE BY TEIM DESIGN.**

This item was tabled to the next meeting.

ITEM NO. 12 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF A REQUEST BY TEIM DESIGN TO ADVERTISE FOR BIDS FOR THE NW 36TH AND N COUNCIL TRAFFIC SIGNALIZATION AND PEDESTRIAN IMPROVEMENT PROJECT RELATED TO GENERAL OBLIGATION BOND PROPOSITION 1-C. (ELIZABETH GRAY, CITY MANAGER)**

A motion was made by Council Member Magirowsky, seconded by Vice-Mayor Plank to approve a request by TEIM Design to advertise for bids for the NW 36th and N Council Traffic Signalization and Pedestrian Improvement Project related to General Obligation Bond Proposition 1-C. Yes votes: Magirowsky, Smart, German, Plank, Sandoval, Ford, Larsen, Falkner, Powell. No votes: None. Motion approved.

ITEM NO. 13 on the agenda was the **CONSIDERATION AND POSSIBLE APPROVAL OF AMENDMENT NO. 1 TO THE CONTRACT WITH ALL ROADS PAVING, INC. FOR GENERAL OBLIGATION BOND PROPOSITION 1-H PAVING PROJECT (N PENIEL AVE FROM NW 25TH TO NW 30TH STREET) IN A DEDUCT AMOUNT OF \$30,521.67 AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)**

A motion was made by Council Member Smart, seconded by Council Member Larsen to approve Amendment No. 1 to the contract with All Roads Paving, Inc. for General Obligation Bond Proposition 1-H Paving Project (N Peniel Ave from NW 25th to NW 30th Street) in a deduct amount of \$30,521.67 and authorize the mayor to sign the document on behalf of the City of Bethany. Yes votes: Magirowsky, Plank, Smart, Sandoval, Falkner, Larsen, Ford, German, Powell. No votes: None. Motion approved.

ITEM NO. 14 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL TO ACCEPT GENERAL OBLIGATION BOND PROPOSITION 1-H PAVING PROJECT (N PENIEL AVE FROM NW 25TH TO NW 30TH STREET) AS A PUBLIC IMPROVEMENT AND PLACE MAINTENANCE BOND INTO EFFECT. (ELIZABETH GRAY, CITY MANAGER)**

Joe Davis with TEIM Design explained the maintenance bond to the council.

A motion was made by Council Member Magirowsky, seconded by Council Member Falkner to approve to accept General Obligation Bond Proposition 1-H Paving Project (N Peniel Ave from NW 25th to NW 30th Street) as a public improvement and place maintenance bond into effect. Yes votes: Magirowsky, Smart, Powell, Ford, Plank, Larsen, Sandoval, German, Falkner. No votes: None. Motion approved.

ITEM NO. 15 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF CONSTRUCTION CONTRACT WITH SAC SERVICES, INC. FOR OKLAHOMA COUNTY ARPA FUNDED 34TH STREET HEALTHY LIVING AND ACTIVE COMMUNITY PROJECT FOR SIDEWALKS AND NEW WATER METERS ON NW 34TH STREET BETWEEN COLLEGE AND PENIEL IN THE AMOUNT OF \$78,111.00 AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)**

A motion was made by Council Member Smart, seconded by Vice-Mayor Plank to approve the Construction Contract with SAC Services, Inc. for Oklahoma County ARPA funded 34th Street Healthy Living and Active Community Project for sidewalks and new water meters on NW 34th Street between College and Peniel in the amount of \$78,111.00 and authorize the mayor to sign the document on behalf of the City of Bethany. Yes

votes: Falkner, Larsen, Ford, Sandoval, Magirowsky, Plank, Smart, German, Powell. No votes: None. Motion approved.

ITEM NO. 16 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL TO ENTER INTO A 60-MONTH CONTRACT WITH AXON ENTERPRISE, INC. FOR POLICE BODY CAMERA EQUIPMENT AND SOFTWARE TOTALING \$345,245.15 AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)**

Deputy Chief Meek elaborated on the contract and the need for this item within the Police Department.

A motion was made by Council Member Magirowsky, seconded by Council Member Larsen to approve entering into a 60-month contract with Axon Enterprise, Inc. for police body camera equipment and software totaling \$345,245.15 and authorize the mayor to sign the document on behalf of the City of Bethany. Yes votes: German, Plank, Falkner, Ford, Sandoval, Magirowsky, Smart, Powell, Larsen. No votes: None. Motion approved.

ITEM NO. 17 on the agenda was **EXECUTIVE SESSION: DISCUSSION REGARDING WATER SECURITY AND VULNERABILITY ASSESSMENT OF THE CITY OF BETHANY'S WATER RESOURCES PURSUANT TO 25 O.S. 307 (B) (7). (RAY JONES, CITY ATTORNEY)**

A. ENTER INTO EXECUTIVE SESSION

A motion was made by Council Member Magirowsky, seconded by Council Member Smart to enter Executive Session at 7:09 p.m. Yes Votes: Powell, German, Plank, Falkner, Ford, Magirowsky, Sandoval, Larsen, Smart. No votes: None. Motion approved.

B. EXIT EXECUTIVE SESSION

A motion was made by Council Member Smart, seconded by Council Member Powell to exit Executive Session at 7:44 p.m. Yes Votes: Smart, Sandoval, Larsen, Falkner, Magirowsky, Powell, German, Plank, Ford. No Votes: None. Motion approved.

ITEM NO. 18 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None.

ITEM NO. 19 on the agenda was the **CITY ATTORNEY'S REPORT**.

City Attorney Jones gave a report of his past two weeks' work.

ITEM NO. 20 on the agenda was the **CITY MANAGER'S REPORT**.

City Manager Gray provided updates regarding recent and upcoming events and projects.

ITEM NO. 21 on the agenda was **COUNCIL MEMBERS' ANNOUNCEMENTS, COMMENTS, AND PROPOSALS**.

Each council member was given the opportunity to comment.

ITEM NO. 22 on the agenda was **ADJOURN UNTIL APRIL 15, 2025**.

Mayor Sandoval adjourned the Bethany City Council meeting at 8:04 P.M. until April 15, 2025.

MAYOR

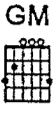

CITY CLERK


Bethany

♩.95
Andante





Words and Music by
Peter Plank


Tenor

GM  CM 


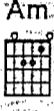
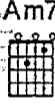
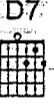
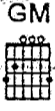
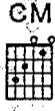



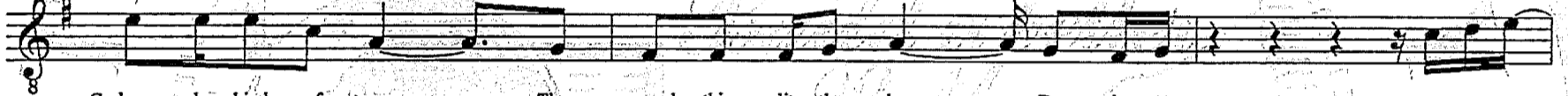
1. Way back when in nine - teen ten peo - ple came from all a - round - - -
 2. I don't know if you've been told - - - You we wel - come here - - -
 3. If you choose to come here, too - - I know that you'll a - gree - There's

D7  CM  GM  GM 

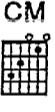
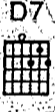
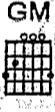
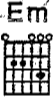
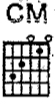



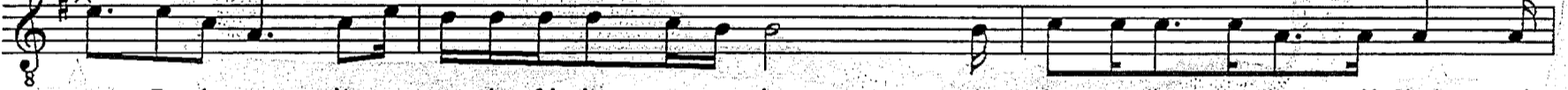
Mov - ing to a place that's - new they were Ok - la - ho - ma bound. - - - Try - ing then to set - tle in a
 Stay a while and share a smile - - Your home is al - ways near. (to) work or play for just a day or
 no place else - on this whole earth - like the town of Be - tha - ny (so) move on in and be a friend and

CM  Am  Am7  D7  GM  CM  GM 

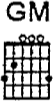


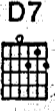




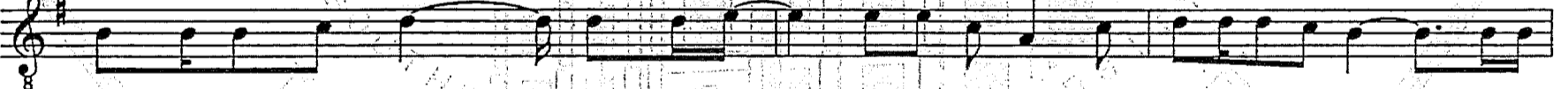
God - ly kind of town. - - They named this lit - tle place Be - tha - ny. Be - tha - ny -
 throughout the en - tire year. - - I know that you will love - Be - tha - ny. -
 you will tru - ly see - - why peo - ple fall in love with Be - tha - ny - -

CM  D7  GM  Em7  CM  D7 

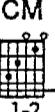
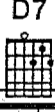
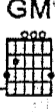
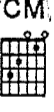

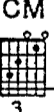
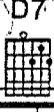


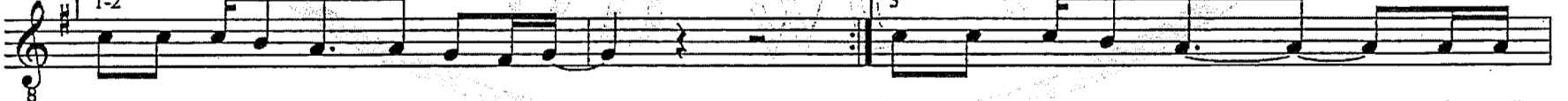
Be - tha - ny - it's a won - der - ful place to - be A place to live to share with friends and

GM  G7  CM  D7  GM  Em7 

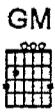
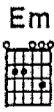
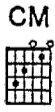
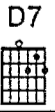


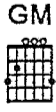


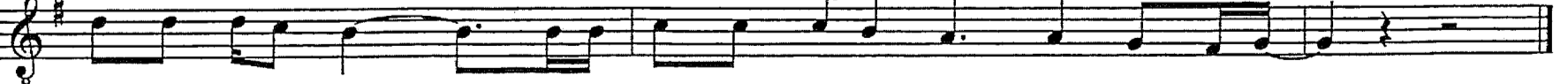
raise a fam - i - ly - - Be - tha - ny - oh Be - tha - ny - - It's plain - ly clear to me That I

CM  D7  GM  CM  GM  CM  D7 



love this lit - tle town Be - tha - ny. love this lit - tle town oh you'll

GM  Em7  CM  D7  GM  CM  GM 



love this lit - tle town - - - yes I love this lit - tle town Be - tha - ny.

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BETHANY PUBLIC WORKS AUTHORITY MEETING

BETHANY CITY HALL

TUESDAY, MARCH 18, 2025

6:30 P.M.

MEMBERS PRESENT:	Amanda Sandoval	Chairman
	Peter Plank	Vice-Chairman
	Burt Falkner	Trustee
	Ken Smart	Trustee
	Brian Magirowsky	Trustee
	Chris Powell	Trustee
	Chandra Ford	Trustee
	Kathy Larsen	Trustee
	Dale German	Trustee
MEMBERS ABSENT:	None	
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	(See Roster)	

Chairman Sandoval called the Bethany Public Works Authority meeting to order at 7:17 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE MARCH 4, 2025, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**
- C. PUBLIC IMPROVEMENT-ROUTINE ITEM: ACCEPTANCE OF 25' EASEMENT LOCATED AT 6400 NW 31ST TER.**

A motion was made by Trustee Magirowsky, seconded by Trustee Ford to approve the Consent Docket as presented. Yes votes: Sandoval, Falkner, Ford, Magirowsky, Powell, Larsen, Plank, German, Smart. No votes: None. Motion approved.

ITEM NO. 2 on the agenda was **CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. 1714, A RESOLUTION TO APPLY FOR 2026 COMMUNITY PROJECT FUNDING THROUGH CONGRESSWOMAN STEPHANIE BICE’S OFFICE FOR THE NW 50TH AND MCMILLAN LIFT STATION REHABILITATION AND UPGRADE PROJECT AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)**

A motion was made by Trustee Magirowsky, seconded by Vice-Chairman Plank to approve Resolution No. 1714. Yes votes: Magirowsky, Smart, German, Plank, Sandoval, Ford, Larsen, Falkner, Powell. No votes: None. Motion approved.

ITEM NO. 3 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL DECLARING THE PROPERTY LOCATED AT 6400 NW 31ST TERRACE SURPLUS, ISSUING PUBLIC NOTICE, AND ALLOW STAFF TO ENGAGE WITH A REALTOR, BROKER, OR AUCTION SERVICE TO SALE THE PROPERTY AT A MINIMUM SALE VALUE OF \$41,000.00. (ELIZABETH GRAY, CITY MANAGER)**

A motion was made by Trustee Larsen, seconded by Trustee Ford to approve declaring the property located at 6400 NW 31st Terrace surplus, issuing public notice, and allow staff to engage with a realtor, broker, or auction service to sale the property at a minimum sale value of \$41,000.00. Yes votes: Magirowsky, Smart, German, Plank, Sandoval, Ford, Larsen, Falkner, Powell. No votes: None. Motion approved.

ITEM NO. 4 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

None

ITEM NO. 5 on the agenda was **ADJOURN UNTIL APRIL 1, 2025.**

Chairman Sandoval adjourned the Bethany Public Works Authority meeting at 7:19 P.M. until April 1, 2025.

CHAIRMAN

SECRETARY

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BETHANY HOSPITAL TRUST MEETING

BETHANY CITY HALL

TUESDAY, APRIL 1, 2025

6:30 P.M.

MEMBERS PRESENT:	Amanda Sandoval	Chairman
	Peter Plank	Vice-Chairman
	Ken Smart	Trustee
	Burt Falkner	Trustee
	Dale German	Trustee
	Brian Magirowsky	Trustee
	Chris Powell	Trustee
	Chandra Ford	Trustee
	Kathy Larsen	Trustee
MEMBERS ABSENT:	None	
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Joe Davis	TEIM Design
	Chad Meek	Deputy Police Chief
	(See Roster)	

Chairman Sandoval called the Bethany Hospital Trust meeting to order at 8:05 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM APRIL 1, 2025, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

A motion was made by Trustee German, seconded by Trustee Larsen to approve the Consent Docket as presented. Yes votes: Larsen,

Smart, German, Plank, Falkner, Magirowsky, Sandoval, Ford, Powell. No
Votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL APRIL 15, 2025**.

Chairman Sandoval adjourned the Bethany Hospital Trust meeting at 8:05 P.M. until April 15, 2025.

CHAIRMAN

SECRETARY

NOTICE: On Thursday March 27, 2025, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY DEVELOPMENT AUTHORITY

BETHANY CITY HALL

TUESDAY, APRIL 1 2025

6:30 P.M.

Amanda Sandoval	Chairman
Peter Plank	Vice-Chairman
Burt Falkner	Trustee
Chris Powell	Trustee
Chandra Ford	Trustee
Kathy Larsen	Trustee
Ken Smart	Trustee
Dale German	Trustee
Brian Magirowsky	Trustee

MEMBERS ABSENT: None

OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Joe Davis	TEIM Design
	Chad Meek	Deputy Police Chief
	(See Roster)	

Chairman Sandoval called the Bethany Development Authority meeting to order at 8:05 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

A. APPROVAL OF MINUTES FROM THE MARCH 18, REGULAR MEETING.

B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.

Motion was made by Trustee Smart, seconded by Trustee Larsen to approve the Consent Docket. Yes votes: Larsen, Plank, Smart, Sandoval, Ford, Powell, Falkner, German. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL APRIL 15 2025**.

Chairman Sandoval adjourned the Bethany Development Authority meeting at 8:06 P.M. until April 15, 2025.

CHAIRMAN

SECRETARY